

## **WOMEN IN THE NATIONAL ARCHIVES ONLINE LICENCE AGREEMENT**

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In consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

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### **IV. Licensor Performance Obligations**

Availability of Licensed Materials. Upon the Effective Date of this Agreement, Licensor shall make the Licensed Materials available to the Licensee and Authorised Users at the one-time price specified by Licensor.

Hosting. The Licensor guarantees to host the Licensed Materials for five (5) years from the Effective Date and it is intended that the hosting be extended for further five year periods.

Documentation. Licensor will provide and maintain help files and other appropriate user documentation.

Support. Licensor will offer activation or installation support, including assisting with the implementation of any Licensor software. Licensor will offer reasonable levels of continuing support to assist the Licensee and Authorised Users in use of the Licensed Materials. Licensor will make its personnel available by email, phone or fax during time period for feedback, problem-solving, or general questions.

Training. No training will be required, as the Licensed Materials will make use of standard Windows/internet interfaces and functions.

Privacy. Licensor recognizes the importance of protecting the information it collects in the operation of Licensed Materials and will take all reasonable steps to maintain the security, and privacy of this information. Licensor will ensure that any information it collects will be relevant and not excessive for purposes of operating Licensed Materials and will be deleted when no longer needed.

Licensor will only disclose to third parties navigational and transactional information in the form of anonymous, aggregate usage statistics and demographics in forms that do not reveal an Authorised User's or the Licensee's identity or confidential information.

Quality of Service. Licensor shall use reasonable efforts to ensure that the Licensor's server or servers have sufficient capacity and rate of connectivity to provide the Licensee and its Authorised Users with a quality of service comparable to current standards in the on-line information provision industry in the Licensee's locale.

Licensor shall use reasonable efforts to ensure that their server(s) have sufficient capacity and rate of connectivity to provide the Licensee and its Authorised Users with a quality of service comparable to current standards in the on-line information provision industry.

Licensor shall use reasonable efforts to provide continuous seven (7) days a week with an average of at least 98% up-time per month. The allowable down-time includes periodic unavailability due to maintenance of the server(s), the installation or testing of software, the loading of additional Licensed Materials as they become available, and downtime related to the failure of equipment or services outside the control of Licensor, including but not limited to public or private telecommunications services or internet nodes or facilities.

Appropriate advance notice shall be supplied in the event of scheduled maintenance. Scheduled down-time will be performed at a time to minimize inconvenience to the Licensee and its Authorised Users, determined after appropriate consultation. Appropriate notification in the event of unscheduled downtime is also expected. Licensor shall use reasonable efforts to have in place appropriate backup and/or mirror sites for their production servers, and shall automatically redirect traffic to alternate mirror sites in times of production outage at one site.

If the Licensed Materials fail to operate in conformance with the terms of this Agreement, the Licensee shall immediately notify Licensor, and Licensor shall promptly use reasonable efforts to restore access to the Licensed Materials as soon as possible. In the event that Licensor fails to repair the nonconformity in a reasonable time, Licensor shall reimburse the Licensee in an amount that the non-

conformity is proportional to the total Fees owed by the Licensee under this Agreement.

**Notification of Modifications of Licensed Materials.** The Licensee understands that from time to time the Licensed Materials may be added to, modified, or deleted from by Licensor and/or that portions of the Licensed Materials may migrate to other formats. Licensor shall give prompt notice of any such changes to the Licensee. Failure by Licensor to provide such reasonable notice shall be grounds for immediate termination of the Agreement by the Licensee. If any modifications render the Licensed Materials less useful to the Licensee or its Authorized Users, the Licensee may treat such modifications as a material breach subject to the Early Termination provisions of this Agreement below.

**Continued Training.** Licensor will provide regular system and project updates to the Licensee as they become available.

**Notice of Terms of "Click-Through" Licence Terms.** In the event that Licensor requires Authorized Users to agree to terms relating to the use of the Licensed Materials before permitting Authorized Users to gain access to the Licensed Materials (commonly referred to as "click-through" licences), Licensor shall provide the Licensee with notice of and an opportunity to comment on such terms prior to their implementation. In no event shall the terms of such "click-through" licences materially differ from the provisions of this Agreement. In the event of any conflict between the terms of such "click-through" licences and this Agreement, the terms of this Agreement shall prevail.

**Withdrawal of Licensed Materials.** Licensor reserves the right to withdraw from the Licensed Materials any item or part of an item for which it no longer retains the right to publish, or which it has reasonable grounds to believe infringes copyright. Licensor shall give written notice to the Licensee of such withdrawal no later than 30 days following the removal of any item pursuant to this section. If any such withdrawal renders the Licensed Materials less useful to the Licensee or its Authorized Users, Licensor shall reimburse the Licensee in an amount that the withdrawal is proportional to the total Fees owed by the Licensee under this Agreement.

**Technological Change.** If any technological change should cause the Licensor to withdraw the Licensed Materials during the period guaranteed by this Agreement, the Licensor will reimburse the Licensee in an amount that the reimbursement is proportional to the total Fees owed by the Licensee under this Agreement.

## **V. The Licensee Performance Obligations**

**Provision of Notice of Licence Terms to Authorized Users.** The Licensee shall make reasonable efforts to provide Authorized Users with appropriate notice of the terms and conditions under which access to the Licensed Materials is granted under this Agreement including, in particular, any limitations on access or use of the Licensed Materials as set forth in this Agreement.

**Protection from unauthorised use.** The Licensee shall use reasonable efforts to protect the Licensed Materials from any use that is not permitted under this Agreement. In the event of any unauthorised use of the Licensed Materials by an Authorized User, (a) Licensor may terminate such Authorized User's access to the Licensed Materials, (b) Licensor may terminate the access of the Internet Protocol ("IP") address(es) from which such unauthorised use occurred, and/or (c) The Licensee shall terminate such Authorized User's access to the Licensed Materials

upon Licensor's request. Licensor shall take none of the steps described in this paragraph without first providing reasonable notice to the Licensee in no event less than two (2) weeks and co-operating with the Licensee to avoid recurrence of any unauthorised use.

## **VI. Mutual Performance Obligations**

Confidentiality of User Data. Licensor and the Licensee agree to maintain the confidentiality of any data relating to the usage of the Licensed Materials by the Licensee and its Authorised Users. Such data may be used solely for purposes directly related to the Licensed Materials and may only be provided to third parties in aggregate form. Raw usage data, including but not limited to information relating to the identity of specific users and/or uses, shall not be provided to any third party.

## **VII. Renewal**

This agreement shall be renewable at the end of the current term for a successive term unless either party gives written notice of its intention not to renew forty-five (45) days before expiration of the current term. Each renewal shall be subject to the payment by Licensee of an additional fee as may be required to cover the Licensor's cost of providing ongoing access to the Licensed Materials.

## **VIII. Early Termination**

In the event that either party believes that the other materially has breached any obligations under this Agreement, or if Licensor believes that the Licensee has exceeded the scope of the Licence, such party shall so notify the breaching party in writing. The breaching party shall have thirty (30) days from the receipt of notice to cure the alleged breach and to notify the non-breaching party in writing that cure has been effected. If the breach is not cured within the thirty (30) day period, the non-breaching party shall have the right to terminate the Agreement without further notice.

Upon termination of this Agreement for cause on-line access to the Licensed Materials by the Licensee and Authorised Users shall be terminated.

In the event of early termination permitted by this Agreement where the Licensee is the non-breaching party, the Licensee shall be entitled to a refund of any fees or pro-rata portion thereof paid by the Licensee for any remaining period of the Agreement from the date of termination. No refunds shall be issued where the Licensee has committed a breach of this Agreement.

## **IX. Licence Period**

Except for termination for cause, the Licensor hereby grants to the Licensee a non-exclusive, royalty-free, licence to use the Licensed Materials. By payment of the agreed fees the Licensee shall have the option to use the hosting facilities offered by the Licensor. Such use shall be in accordance with the provisions of this Agreement, which provisions shall survive any termination of this Agreement.

If for some reason, the Licensor is no longer able to provide permanent on-line access, the Licensor shall provide the Licensee with an archival copy of the Licensed Materials, as outlined in Section II of this Agreement, as of the date of discontinuance of on-line service, a complete set media of a commercially acceptable nature at the time. The means by which the Licensee shall have access

to such Licensed Materials shall be in a manner and form substantially equivalent to the means by which access is provided under this Agreement.

## **X. Warranties**

Subject to the Limitations set forth elsewhere in this Agreement:

The Licensor warrants that it has the right to licence the rights granted under this Agreement to use Licensed Materials, that it has obtained any and all necessary permissions from third parties to licence the Licensed Materials, and that use of the Licensed Materials by Authorised Users in accordance with the terms of this Agreement shall not infringe the copyright of any third party.

## **XI. Limitations on Warranties**

Notwithstanding anything else in this Agreement:

Neither party shall be liable for any indirect, special, incidental, punitive or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use of or the inability to use the Licensed Materials.

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## **XII. Legal Disputes**

The Licensee and Licensor will endeavour to resolve all disputes without recourse to legal action. In the event of any legal dispute, each party agrees that in any circumstances they will pay their own legal costs in full and the limit on any fine or penalty shall be set at the total amount of fees previously paid by Licensee.

## **XIII. Governing Law**

**This Agreement shall be interpreted and construed according to, and governed by, the laws of the United Kingdom.**

## **XIV. Force Majeure**

Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other

necessary licence), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

#### **XV. Entire Agreement**

This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

#### **XVI. Amendment**

No modification or claimed waiver of any provision of this Agreement shall be valid except by written amendment signed by Authorised representatives of the Licensor and the Licensee.

#### **XVII. Severability**

If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

#### **XVIII. Waiver of Contractual Right**

Waiver of any provision herein shall not be deemed a waiver of any other provision herein, nor shall waiver of any breach of this Agreement be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement.

#### **XIX. Notices**

All notices given pursuant to this Agreement shall be in writing and may be hand delivered, or shall be deemed received within five (5) days after mailing if sent by registered or certified mail, return receipt requested. If any notice is sent by facsimile, confirmation copies must be sent by post or hand delivery to the specified address. Either party may from time to time change its Notice Address by written notice to the other party.

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United Kingdom

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Country of Licensee  
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**IN WITNESS WHEREOF**, the parties have executed this Agreement by their respective, duly Authorised representatives as of the date first above written.

LICENSOR:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Signature of Authorised Signatory of Publisher

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